



Judicial Case Management & Ethics Virtual Training Programme

Aim:

Increasingly judicial officers have to tackle ever more complex issues in managing cases. With this has come more emphasis on the need for effective case flow management, giving courts new responsibilities to secure the cooperation of the many agencies involved in judicial administration.

The CMJA and Civil Service College have come together to organise this Workshop which will take a detailed look at the principles and techniques for the development and management of a modern, efficient, fair and transparent system - not only from the court's perspective, but also considering the obligations and responsibilities of others involved in the administration of justice. It includes a comprehensive overview of lessons learned from recent justice system reforms designed to improve the efficiency and effectiveness of judicial administration. It will also cover the scope of application and principles of Judicial Ethics.



What you will learn:

- To recognise the key ingredients of a modern and successful case management strategy
- Understanding the fundamental case management practices and principles of the current systems for both criminal and civil cases
- Ensuring your judicial independence and integrity through the effective handling of cases
- Influencing the behaviour of others by the appropriate use of case management directions
- Conducting a pre-trial review hearing and pro-actively monitor the progress of a case
- Adopting a multi-agency approach to improve all aspects of case progression
- Use of technology to support case management techniques
- Setting appropriate and challenging performance targets and monitoring performance
- Preparation of succinct quality judgments in a timely manner

Benefits of attending - You will be able to:



- Learn from those responsible for new case management
- Deploy limited resources in the efficient administration of justice
- Promote the need for judicial leadership as an essential case management tool
- Develop and implement a case management plan
- Practice your case management skills in a safe learning environment
- Establish a case management system suitable for your own jurisdiction, including running an efficient clerk's office
- Create mechanisms for the monitoring and evaluation of case management procedures

"... more than satisfied and overwhelmed by the quality, expertise and wealth of knowledge and experience acquired in this course..." Senior District Magistrate, Judiciary, Mauritius

"The coordinators did excellent work ... the tutors delivered on all expectations ..."

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(Tuesday to Monday programme – 5 part days):

Day 1 - Tuesday 20th July

Keith Hollis - Scope of Application & Principles of Judicial Ethics

- Judicial Independence
- The Principle of Impartiality
- The Principle of Integrity
- The Principle of Propriety
- The Principle of Equality
- The Principle of Competence and Diligence
- Personal relationships and perceived bias
- Activities outside court
- After retirement



Day 2 - Wednesday 21st July

Christopher Gardner – Lessons in Plain English & Good Presentation

- Introduction to writing; language; good, legal and professional writing
- Major writing steps involve planning, drafting, revising, editing and re-reading
- Clarity warrants lexical clarity (properly contextualizing words, avoiding polysemy); syntactical clarity (arrangement of words in sentence) and semantic clarity (clarity of meaning)
- Concise writing requires avoidance of redundant, meaningless and repetitive words and sentences
- Coherent, consistent, complete, considerate and concrete writings forms effective communication

Day 3 - Thursday 22nd July

Christopher Gardner – Judgement Writing

- FLAC principle of structuring judgment - F for facts; L for law; A for application, and C for conclusion
- Avoiding over used words and phrases
- Writing right thing to right person at right time at a right place for right purpose
- Effective Judgments demands legal knowledge, judicial wisdom and language skill

Day 4 - Friday 23rd July

Pal Sanghera - Civil Case Management in Practice and Management of trial preparation and presentation

- Civil Procedure Rules and Practice Directions
- Use of Experts
- Case Management Conferences
- Preparing for trial
- Management of time and timetabling
- Video links and other methods of taking evidence
- Managing hearsay
- Permission to appeal

Day 5 - Monday 26th July

Tan Ikram – Better Case Management and Closing Ceremony

- Robust case management
- Reduced number of hearings
- Maximum participation and engagement from every participant within the system
- Efficient compliance with the Criminal Procedure Rules; Practice and Court Directions.

Duration: 5 half days
on a Tuesday-Monday basis

Fees: £950

Date: 20-26 July 2021
(with a weekend break)

Location: VIRTUAL

For further details and programme booking, please email Ade Arimoro on ade@civilservicecollege.org.uk, or telephone him on +44 (0)20 8 069 9003


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