



## **Papua New Guinea Centre for Judicial Excellence (PngCJE) Supreme & National Court of Justice**



### **DEPUTY EXECUTIVE DIRECTOR**

The concept of Judicial Education was recognised by the Judiciary some time ago as was the need to develop structured judicial programs to the Judicial Court officers as a necessary tool to achieve Judicial Excellence. The Board of the CJE has the aim to expand judicial education and training programs to cater for the needs of other smaller Pacific Nations in addition to meeting the needs of the PNG Judiciary.

The National Judicial Staff Services through the Board of Directors of the PngCJE is seeking to recruit a dynamic Deputy Executive Director to manage the Domestic component for the Centre for Judicial Excellence. The Deputy Executive Director will be responsible for providing strategic management and leadership for the PNG Centre for Judicial Excellence/Pacific Island Countries Centre for Judicial Excellence (PngCJE/PicCJE).

The Deputy Executive Director will assist and support the Executive Director and the Board of Directors in its endeavours and in developing and implementing the Business Plan, PicCJE Roadmap and the Training Activity Plan. This position has the day to day responsibility for a staff of 6 and overall management of the domestic component of the Centre for Judicial Excellence to ensure that the Objectives of:

1. Promoting judicial excellence
2. Promoting professional development and training; and
3. Fostering an awareness of judicial administration, developments in the law and social and community issues, are achieved.

#### **Key Accountabilities**

- Management and Leadership
- Planning
- Project Management
- Human Resource Management
- Financial planning and management
- Community relations and advocacy

#### **Educational Qualifications**

Tertiary qualifications in Law or Education or related discipline and preferably with post graduate studies in Law or Education.

#### **Essential Experience**

Preferably a Lawyer or Professor with 10 or more years' experience in law or education or executive roles and is regionally respected by the PIC's and preferably exposed to adult learning principles and who has assessed, developed, delivered and evaluated continuing judicial education programs.

#### **Personal Qualities**

- Well presented
- Self-starter and flexible

- Excellent organizational ability and attention to detail
- Tactful and diplomatic
- Professionally respected

An attractive remuneration package similar to those offered to Technical Officers engaged on contract in government service in PNG is being offered for this high level position.

This position is available to PNG citizens and non-citizens from within and outside PNG.

Completed applications can be marked Deputy Executive Director CJE and forwarded to PO Box 7018, Boroko, NCD. Alternatively you may send your cover letter and resume to [jcarey@pngjudiciary.gov.pg](mailto:jcarey@pngjudiciary.gov.pg). Applications close on Friday 30<sup>th</sup> March 2018. Only shortlisted candidates will be contacted.

Information is also on the Website; [www.pngjudiciary.gov.pg](http://www.pngjudiciary.gov.pg) under News & Events, Advertisement.